

## **Imran Jaffer Foundation – Wireless DNA (Summer Internship)**

3rd year student (minimum 75% average) in Ivey Business with Urban Development

The Imran Jaffer Foundation Wireless DNA Summer Internship is a program designed to help preserve Imran's legacy and help improve the quality of lives of the youth of today - our leaders of tomorrow. Student awards make a difference and have a lasting impact, much like the life of Imran Jaffer.

The Imran Jaffer Foundation Wireless DNA Summer Internship will celebrate and recognize a student who shares similar qualities, values and interests to Imran, and will help them pursue their dreams and aspirations towards a fulfilling career in business.

### **About Imran Jaffer Foundation Summer Internship**

The objective of this Internship is to provide an internship opportunity for a third year student at Western University enrolled in the Ivey Business with Urban Development Program. This paid Internship will commence in the summer of 2018 and will initially be based in Toronto.

**To learn more about the Imran Jaffer Foundation, visit [www.imranjafferfoundation.org](http://www.imranjafferfoundation.org)**

**Position:** Summer Associate, Business Analyst

**Term:** May - August 2018

**Location:** Wireless DNA Headoffice

The Imran Jaffer Foundation and Wireless DNA are accepting applications for the position of Summer Associate, Business Analyst. Under the supervision of a dedicated Wireless DNA - Western Internship Liaison, the incumbent will perform a range of administrative and research functions within the Wireless DNA platform as required

The term of the employment would be four (4) months commencing in early May. The hours of work are Monday to Friday, from 8:30 am to 5:30 pm.

The incumbent must be a current student who has completed three years of university education and must be returning to full-time student status in the fall to apply. Enrollment in Ivey Business with Urban Development program would be required.

A summer internship at Wireless DNA can give you a head start into business with:

- A remunerated 4 month program that includes a rotation through at least 3 of Wireless DNA's business lines
- Exposure to the firm's diverse services by participating in educational seminars
- Participation in intern performance evaluation process
- Networking and mentoring opportunities and a chance to get to know both fellow interns and Wireless DNA colleagues
- Real-life experience working on Wireless DNA projects

Though each student brings unique talents and perspective to an internship, the most successful share common skills and qualifications, including:

- Interest in Business
- Strong analytical skills
- Proficiency in Microsoft office (Excel, Word, and PowerPoint)

- Exceptional interpersonal skills and strong oral and written communication skills
- Excellent problem-solving skills and strong attention to detail
- Ability to prioritize and handle multiple tasks in a dynamic work environment
- Ability to work independently and collaboratively

The primary business needs for this position are to:

- Provide research and advisory support for current initiatives
- Provide research to inform decisions about specific assets
- Gather information to prepare reports about portfolios and assets
- Provide administration and project management support for business rationalization, planning, development, and divestment projects
- Participate on Wireless DNA's Social and Charity Committees

### **Internship Qualifications**

If you are a bright and motivated individual looking for a summer that will kick start your professional career while you are still in university – then Wireless DNA has the opportunity for you!

Here are the qualifications for students to be part of the Imran Jaffer Foundation Summer Internship Program at Wireless DNA:

- enrolled full-time in year three (3)
- Ivey Business with Urban Development program is required.
- academic average of at least 75%
- have demonstrated some philanthropic work
- returning to full-time studies (3.5 credits) following summer work term

**A selection committee comprised of representatives from Wireless DNA, IJF, and Western will determine the winning candidate.**

### **ESSAY REQUIREMENT**

Philanthropy refers to the sense of caring, supporting, developing and improving the human spirit (or condition) by both those who provide support to others members of society and those who receive it. In 250 words, describe how you have either provided or received service to others and how this impacted your life. You can also describe how providing philanthropy will be part of your life in the future.

### **Application Requirements:**

- resume (include your academic program)
- grades (75% minimum average required)
- 250 word essay
- apply by February 15, 2018

Start Date: 05/01/2018

End Date: 08/31/2018