

Each year, all graduate students have a diagnostic meeting with their Supervisor(s) and the Advisory Committee member(s). Timing of the diagnostic meeting is available in the graduate student handbook. This form is to be completed during the diagnostic meeting. Sections A, B, C1, D1, and E of this form are to be completed by the student. Sections C2 and D2 are to be completed by the Advisory Committee. Once completed and signed, save the form and email it to the Graduate Administrator.

[note: Some PDF software packages, e.g. Acrobat Pro, provide an option to Submit the form online directly via the software. Do not use these options. Instead, save the form as a separate file and send this file via email.]

A: Student Details

Name:	Student number:
Program: <input type="radio"/> MA <input type="radio"/> MSc <input type="radio"/> PhD	
Start date:	Intended completion date:
Year X student?: <input type="radio"/> Yes <input type="radio"/> No	Year X start date:
Supervisor(s):	
Thesis title:	

B: Milestones and Courses

Milestone	Completed	Not yet completed	Not applicable
All coursework	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Research proposal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comprehensive exam <small>(PhD only)</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Department presentation <small>(PhD only)</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conference presentation <small>(PhD only)</small>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Course	Date completed	Course mark
1:			
2:			
3:			
4:			
5:			
6:			
7:			

Additional comments:

C1: Research Progress

Date of previous diagnostic:

Academic activities (since previous diagnostic)

Research activities (since previous diagnostic)

Publications, conferences, presentations (since previous diagnostic)

Professional development (e.g. workshops, volunteer work, etc.) (since previous diagnostic)

Additional comments:

C2: Research Progress - Committee Comments

Evaluation of research progress:

- Unsatisfactory
- Limited progress
- Progressing as expected
- Outstanding

Advisory Committee comments:

D1: Research Plan

Proposed date of next diagnostic:

Academic activities (detailed up to next diagnostic, broadly up to completion)

Research activities (detailed up to next diagnostic, broadly up to completion)

Publications, conferences, presentations (detailed up to next diagnostic, broadly up to completion)

Professional development (e.g. workshops, volunteer work, etc.) (detailed up to next diagnostic, broadly up to completion)

Additional comments:

D2: Research Plan - Committee Comments

Evaluation of research plan:

- Unacceptable
- Acceptable

Advisory Committee comments:

